

1 **MINUTES OF MEETING**  
2 **TRANSIT ONE**  
3

4 A meeting of the members of the Transit One Coalition was held on Tuesday, October 18,  
5 2016 at 3:30 p.m. at the Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida 32955.  
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7 **Call to Order**  
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9 Ms. Valdengo called the meeting to order at 3:39 p.m.  
10

11 **Present:**

12  
13 Tom Bartosek  
14 Bonnie Champion  
15 Wendy Ellis  
16 Lisa Frazier  
17 Karen Heird  
18 Bonnie King  
19 Sarah Kraum  
20 Michelle Martindale  
21 John Pavlakos  
22 Rocky Randels  
23 Eva Rey  
24 Venetta Valdengo  
25 Dona Wayman  
26

Not Present:

27 Matt Ashley  
28 Steve Atlas  
29 Jim Barfield  
30 Courtney Barker  
31 LaChant Barnett  
32 Alix Bernard  
33 Almetia Britton  
34 Holly Carver  
35 Bruce Chesson  
36 Sara Ann Condins  
37 John Craig  
38 William Crane  
39 Bob Gabordi  
40 Stu Glass  
41 Cliff Graham  
42 Karen Henderson  
43 Linda Howard  
44 Conroy Jacobs  
45 CJ Johnson  
46 Jeanine Kainer  
Bob Kamm  
Laura Koursaris  
Alison Lamkay  
Pete Mack  
Brendan McMillin  
Mike McNees  
Cathy Musselman  
Patrick O'Neill  
Courtney Reynolds  
Linda Seals  
Erin Sterk  
Debbie Thomas  
Bob Torres  
Vince Wang

47 Ed Wegerif  
 48 Tricia Whitton  
 49 Felicia Wilson

50  
 51  
 52 Also present were:

53  
 54 Jim Liesenfelt, SCAT / Technical Advisor  
 55 Travis Hills, Kittelson & Associates  
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57 **FIRST ORDER OF BUSINESS** **Minutes**

58 The minutes of the July 19, 2016 members meeting were approved by consensus.  
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60 **SECOND ORDER OF BUSINESS** **Bylaws**

61 The Transit One Bylaws were last presented at the April meeting and the only change since  
 62 then was increasing the Board of Directors from seven members to nine members. The Bylaws  
 63 were approved by consensus.  
 64

65 **THIRD ORDER OF BUSINESS** **Meeting Schedule**

66 The meeting schedule for 2017 was distributed and reviewed, including the 2017 Transit  
 67 Summit.  
 68

69 **FOURTH ORDER OF BUSINESS** **SCAT Update**

70 Ms. Valdengo discussed the activities of 321 Transit during Hurricane Matthew and asked  
 71 Jim to recount some of the stories during his report.

72 Jim Liesenfelt reported that fixed route ridership was down for the year 5.03%. This is  
 73 largely due to fuel prices being down, Eastern Florida using stickers instead of just student ID's to  
 74 designate free ridership and equipment malfunctions with counting trips. A lot of agencies across  
 75 the state are also down. However, Ms. Valdengo pointed out that over the past few years, ridership  
 76 is way up.

77 Due to some additional funding approved by the Board of County Commissioners, there  
 78 will be new services including Saturday service for every route and the headway for Saturday's  
 79 Route 1 service will be reduced from two hours to one hour. There will also be additional services  
 80 added to Route 8 and two new additional Paratransit shifts.

81 The engineering process for bus stops in Titusville (10 locations) is underway and staff is  
82 prioritizing bus stop locations in Cocoa. The bid package is ready to go for bus shelters in Cape  
83 Canaveral. The FDOT is also working on bus stops along A1A in coordination with their projects.

84 Because of Hurricane Matthew, three full days of service was lost so there will be a drop  
85 in ridership due to the storm. On Thursday, October 6<sup>th</sup>, 321 Transit did special needs evacuations  
86 and there are over 2,000 on the special needs list; however, only about 270 needed evacuation  
87 transportation. Jim also reported on evacuation activities of the hospitals and other facilities.

88 321 Transit holiday schedule this year is slightly different. The buses will not operate on  
89 Thanksgiving Day, Christmas Day and New Year's Day but they will operate on Veterans' Day,  
90 which is new this year.

91 The New Transit Development Plan is starting, which is the long-term (10 year) plan. The  
92 consultants will take surveys/interviews of passengers.

93 Ms. Valdengo also reported that bus drivers' salaries will be going up \$1.00 per hour, which  
94 has been a struggle in the past with retention of drivers.

95

## 96 **FIFTH ORDER OF BUSINESS**

### **Bikeshare Presentation**

97 Wendy Ellis introduced Travis Hills with Kittelson and Associates, who are the planners  
98 for the Space Coast TPO.

99 Ms. Ellis shared the presentation that was given to the Tourist Development Council and  
100 the results of that presentation. The program is expected to be launched at the Transit Summit in  
101 January 2017. Of the nine TDC members, eight voted to approve funding (\$110,000) for the  
102 bikeshare program in Cocoa Beach, as long as the county attorney agreed that it is a valid  
103 expenditure for the TDC. Ms. Valdengo also reported that the expenditure will be a sole source,  
104 not RFP, because Zagster is the only provider who is turn-key and who manages the entire  
105 program, including maintenance. Also, Zagster is working to upgrade their system so that  
106 everything can be done from the Zagster app and you do not need a key to unlock the bike, which  
107 was cumbersome when she tested the program in Lakeland.

108 The Board of County Commissioners will be considering the contract on their Nov. 1, 2017  
109 agenda and Ms. Valdengo encouraged members to attend and to wear their Transit One shirts.

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## 111 **SIXTH ORDER OF BUSINESS**

### **Transit Summit/Overview**

112 Ms. Ellis reported there was a flyer available in the back of the room regarding the  
113 January 27, 2017 Transit Summit.

114

115 **SEVENTH ORDER OF BUSINESS** **Announcements/Adjournment**

116 Ms. Valdengo reported that the Board has been working on a general presentation for  
117 Transit One for going out into the community (municipalities, chambers, clubs, etc.) and  
118 discussing public transportation. The presentation will provide data and statistics and address  
119 questions such as “how can I help?” and will encourage partnerships in the community to  
120 address the rapid growth of the system.

121 The meeting adjourned at 4:28 p.m.

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Prepared by:

Approval Date:

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Eva M. Rey, Secretary

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